NAME AND MAILING ADDRESS OF REQUESTING PARTY: TELEPHONE NUMBER:_____	*FOR COURT USE ONLY* RECEIVED
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN JOAQUIN Records Management 180 E Weber Ave STE 204 Stockton CA 95202	DATE: _____ Stephanie Bohrer, CLERK OF THE SUPERIOR COURT _____, Deputy
REQUEST FOR RECORD SEARCH AND COPIES	CASE NUMBER:

Please complete the information below to request copies of court records. You will be required to pay the fees assessed in advance of the records being provided to you.

Please complete all known information:

Name to be searched: _____ Case Type: _____
First *Middle* *Last*

If Civil, other party name: _____ Filing Date: _____

Approximate filing year(s): _____ Judgment/Disposition date: _____

Division: Civil ☐ *Criminal* ☐ *Family Law* ☐ *Family Support* ☐ *Probate* ☐ *Small Claims* ☐ *Traffic* ☐

Document(s) Requested (Please be as specific as possible)	Certification Requested

Certification Fee:	$40.00 per document	Pre- paid postage envelope	$ .50
Certified Dissolution (Divorce)	$15.00	Postage: Assessed according to United States Post Office guidelines	
Copies	$ .50 per page per side		

The Court accepts cash, checks and money orders. Make payment payable to the **Superior Court SJC, Records Management.** To avoid delays a check can be made "NOT TO EXCEED $ 0.00" for an amount of your choice and funds will be applied until the job is completed or funds run out. Differences $10.00 and under are not returned per Government Code 29375.1. Please include a Self-Addressed stamped envelope for your copies. For criminal background checks contact: State of California Department of Justice Request a copy of Criminal History Record Telephone: (916) 227-3849 http://oag.ca.gov/fingerprints/security/

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Record Search Fee:	$15.00	Total $ _____
Copy Fee:	$ .50 x number of pages_____	Total $ _____
Certification Fee:	$40.00 x number of documents _____	Total $ _____

$ _____ TOTAL FEE DUE
$ _____ TOTAL FEE PAID

☐ FW ☐ Cash/Money Order ☐ Check