

ATTORNEY OR PARTY WITHOUT ATTORNEY (<i>Name, State Bar Number and Address</i>):		FOR COURT USE ONLY	
TELEPHONE NO:	FAX NO. (<i>Optional</i>):		
E-MAIL ADDRESS (<i>Optional</i>):			
ATTORNEY FOR (<i>Name</i>):			
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN JOAQUIN			
STREET ADDRESS: 315 W. ELM STREET			
MAILING ADDRESS: 315 W. ELM STREET			
CITY AND ZIP CODE: LODI, CA 95240			
BRANCH OF NAME: LODI			
<input type="checkbox"/> ESTATE OF <input type="checkbox"/> IN THE MATTER OF (<i>Name</i>):		CASE NUMBER:	
<input type="checkbox"/> Decedent <input type="checkbox"/> Conservatorship <input type="checkbox"/> Guardianship <input type="checkbox"/> Trust <input type="checkbox"/> Other			
NOTICE OF REMOTE APPEARANCE: HOW TO APPEAR REMOТЕLLY FOR PROBATE MATTERS		HEARING DATE:	
		DEPT:	TIME:

THIS NOTICE MUST BE ATTACHED TO THE NOTICE OF HEARING (*preferred method*) or mailed to the parties separately and filed with the court with a proof of service completed and attached. [Proof of Service Attachment to Notice of Remote Appearance, SJPR-001A, can be found on our website if needed.]

For all General hearings, Law and Motion hearings, Ex Parte hearings, and Orders to Show Cause, parties may appear remotely with no notice to the other parties or to the Court.

For Evidentiary Hearings, Settlement Conferences, Bench or Court Trials, and Jury Trials, *parties must appear in person*, unless the party or attorney requests and receives express written authorization to appear remotely by the judicial officer. See local rule 4-117, Civil Code of Procedure section 367.75 and California Rule of Court, rule 3.672 for further information.

Department	Meeting ID	Passcode	Physical Address
L2	161 8448 8804	007666	315 W. Elm Street
L1 (for Probate matters ONLY)	160 5015 1904	007666	217 W. Elm Street

Video appearance is required, unless you do not have access to a device with video capability. Log onto www.zoom.us through your internet browser or through the app on your mobile device. Click “JOIN A MEETING” and enter the Meeting ID and click “Join.” Then enter the Passcode.

If you do not have access to a device with video capability, you can participate by telephone. Dial 1-669-254-5252. The Meeting ID and Passcode are the same for video appearances or audio appearances.

You MUST log in a minimum of 15 minutes prior to the hearing time. If roll call has started after you log in, you will not be allowed to appear remotely and will miss the hearing.

Rename your device to display your first and last name (no phone numbers or pseudonyms are acceptable).

NO RECORDING (Audio, Video or Screenshots) OF ANY REMOTE APPEARANCE. Any violation of this rule is an unlawful interference with the proceedings and may be the basis for imposing monetary or other sanctions as allowed.

SEE THE COURT’S WEBSITE FOR FURTHER DETAIL OF ALL THE RULES AND REQUIREMENTS FOR A REMOTE APPEARANCE at <https://www.sjcourts.org/divisions/probate/probate-remote-appearance/>. All remote participants are responsible to review the court’s website and familiarize themselves with the remote appearance requirements prior to making a remote appearance.

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